

## Indian Institute of Petroleum

DehraDun

IIP/ESD/42/2017

### **“Tender notice”**

Sealed tenders are invited for the following works from registered contractors of appropriate class and who have carried out minimum three, two or one similar works amounting to 40%, 50%, or 80% respectively of the estimated cost given below for CPWD, State PWD, Railways, MES, P&T, other State & Central Govt. departments and CSIR during last five years, similar works shall mean construction & maintenance of buildings. The Tenderers are requested to produce PAN card details, registration and proof of experience in original for verification and one photo copy for submission at the time of request for purchase of tender documents.

S.No.	Name of work	Estimated Amount in lakhs based on DSR 2016.	Time of Completion	Earnest Money in Rupees	Tender Cost in Rupees
1.	AMC for staff quarters 2017-18 (civil work)	29.84	12 months	59690/-	575/-

1. Tender documents can be had from the office of Head ESD, Tech. Block, Indian Institute of Petroleum Dehradun on any working day between 10.00 AM to 3.00 PM from **02.08.17 to 11.08.17** against payment in cash of 575/- (non-refundable) deposited with Cashier IIP. As the cost of tender document.
2. Tenders will be received **up to 3.00 P.M. on 14.08.17** and will be opened on the same day at **3.30 P.M.** in the presence of the contractors or their representative who may chose to be present.
3. Tenders without earnest money are liable to be rejected.
4. Director, Indian Institute of Petroleum, Dehradun reserves the right to reject any or all tenders or to accept them in part, or to reject the lowest tender without assigning any reason whatsoever.
5. Request for purchase of tender shall close on **10.08.17 at 12.00 noon.**
6. Experience certificate issued by the Officer below than Executive engineer will not be acceptable.
7. The interested firms must see the detailed tender notice on IIP website [www.iip.res.in](http://www.iip.res.in) or on IIP notice boards before applying for the purchase of tender documents.

**Head ESD**

# INDIAN INSTITUTE OF PETROLEUM, DEHRADUN

## NOTICE INVITING TENDERS

1. Tenders are hereby invited for the work of “**AMC for staff quarters – 2017-18 (civil works)**” from the firms/contractors registered with CPWD, Railway, MES, Post & telegraph, state PWD, s and other state and central Govt. departments and CSIR laboratories and who have carried out at least one, two or three similar work of 80% / 50% / 40% of estimated cost for CSIR and semi Govt. organizations / Govt. bodies during last 5 years.
2. Estimated Cost is **Rs. 29.84 (Rupees Twenty nine lakhs eighty four thousand only) based on DSR 2016**, for schedule items and on market rate for non schedule items.
3. Time for carrying out the work will be **Twelve Months** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
4. A complete contract document to be complied with by the tenderer whose tender may be accepted is included in this tender document.
5. Tenders should be on the specified form (Non-transferable) which may be obtained from the Office of the **Head, ESD, Indian Institute of Petroleum, Mohkampur, Dehradun-248 005 during office hours on payment of Rs. 575 /-** (Rs. Five hundred and seventy five only) in cash or as demand draft of a schedule bank drawn in favor of **Director, Indian Institute of Petroleum, Dehradun** (Non-refundable). Sale of tenders shall be from **02.08.17 to 11.08.17 up to 3.00 P.M.**
6. Tenders should be submitted in double sealed covers super scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. They will be received up to **3.00 P.M.** on **14.08.17** and will be opened at **3.30 PM** on the **same day** in the office of the **HEAD ESD, Indian Institute of Petroleum, Mohkampur, Dehradun-248 005**. Tender should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be sent by Regd. post/speed post addressed to the **Controller of Administration, Indian Institute of Petroleum, Mohkampur, Dehradun-248 005**. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.

7. (i) The Earnest Money Deposit amounting to **Rs. 59690/-(Rupees Fifty nine thousand Six hundred Ninty only)** Through E-Payment is to be deposited in IIP Bank account no.- 30266912400 (IIP Bank details enclosed with the tender.) EMD transaction details like UTR No., Name of the bank, Name of the branch, Date and time. Printed copy of transaction details should be enclosed in the tender. Tender received without payment details will be treated invalid.
8. The **Employer** does not bind himself to accept the lowest or any tender and Reserves to himself the right of accepting the whole or any part of the tender And the Tenderers shall be bound to perform the same at the rates quoted.
9. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
10. The tenderer shall not be permitted to tender for works in the concerned unit of IIP (CSIR) in which a relative is posted in the grade between Controller of Administration and Junior Engineer.(both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

**NOTE:**

- A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother ( including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother ( including step brother), Brother's wife, Sister (including step sister), Sister's husband.
11. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
  12. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and writes in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
    - 12.1. When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
    - 12.1 When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
    - 12.2 When the rate quoted by the tenderer in figures and in words tallies but the amount

is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

- 13 The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
- 14 Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.
- 15 Earnest money will be forfeited if the contractor fails to commence the work as per letter of award. If any tenderer with draw his tender within the validity period or makes any modification in terms and conditions of the tender which are not acceptable to the Department, then IIP shall without prejudice to any right or remedy, be a liberty to forfeit 50% (fifty percent) of the Earnest Money absolutely.
- 16 Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.
- 17 Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
  - 17.1 **.DEFECTS LIABILITY PERIOD** | Twelve months from the date of completion as certified by the **Employer**.
  - 17.2 **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE:** Rs. 10.00 lakhs ( Rupees Ten lakhs only ). Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
  - 17.3 **SECURITY DEPOSIT** | Security deposit shall be deducted from the running bills at 10 % of the gross value of work done and measured inclusive of Earnest Money till the security amount comes to 5 % of the tendered amount.
  - 17.4 **Performance guarantee:** They shall be required to deposit an amount equal to 5% of the tendered value of the work as performance guarantee in the form of an irrevocable bank guarantee bond of any scheduled bank or state bank of India in accordance with the form prescribed or in cash or in the form of government security fixed deposit etc. within 15 days of the issue of letter of intent but before award of work.
  - 17.5 **COMPENSATION** | Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.
  - 17.6 **Contractor shall depute qualified engineer for the supervision of work for the entire period of contract as per Annexure III of the General conditions of contract.**

- 18 **Stores to be issued** : No material will be issued by the department. Contractor has to arrange all materials including cement & steel required for this work

## **19 CEMENT AND STEEL IN WORKS**

### **19.1 CEMENT**

- 19.1.1 The contractor shall procure 43/33 grades (conforming to IS:8112 & IS:269 respectively) ordinary port land cement, as required in the work, from reputed manufacturers of cement, having a production-capacity of one million tones per annum or more, such as ACC, L & T, J.P. Rewa, Vikram, Shri Cement, Birla Jute and Cement Corporation of India etc., as approved by Ministry of Industry, Government of India, and holding license to use ISI certification mark for their product whose name shall be got approved from Engineer-in-charge. Supply of cement shall be taken in 50 Kg. bags bearing manufacturer's name and ISI marking, samples of cement arranged by the contractor shall be taken by the Engineer-in-charge and got tested in accordance with provisions of relevant BIS codes. In case test results indicate that the cement arranged by contractor does not conform to the relevant BIS codes, the same shall stand rejected and shall be removed from the site by the contractor at his own cost within a week's time of written order from the Engineer-in-charge to do so.
- 19.1.2 The cement shall be brought at site in bulk supply of approximately 50 tones or as decided by the Engineer-in-charge.
- 19.1.3 The cement godown of the capacity to store a minimum of 2000 bags of cement shall be constructed by the contractor at site of work for which no extra payment shall be made. Double lock provisions shall be made to the door of the cement godown. The keys of one lock shall remain with the Engineer-in-charge or his authorized representative and the key of the other lock shall remain with the contractor. The contractor shall be responsible for the watch and ward and safety of the cement godown. The contractor shall facilitate the inspection of the cement godown by the Engineer-in-charge at any time.
- 19.1.4 The contractor shall supply free of charge the cement required for testing. The cost of tests shall be borne by the contractor.
- 19.1.5 The actual issue and consumption of cement on work shall be regulated and proper accounts maintained as provided in Clause 6 of the contract. The theoretical consumption of cement shall be worked out as per procedure prescribed in Clause 6 of the contract and shall be governed by conditions laid therein.
- 19.1.6 Cement brought to site and cement remaining unused after completion of work shall not be removed from site without written permission of the Engineer-in-charge.

### **19.2 STEEL**

- 19.2.1 The contractor shall procure steel reinforcement bars conforming to relevant BIS codes from reputed manufacturers as approved by the Engineer-in-charge. The contractor shall have to obtain and furnish test certificates to the Engineer-in-charge in respect of all supplies of steel brought by him to the site of work.

Samples shall also be taken and got tested by the Engineer-in-charge as per the provisions in this regard in relevant BIS codes. In case the test results indicate that the steel arranged by the contractor does not conform to BIS codes, the same shall stand rejected and shall be removed from the site of work by the contractor at his cost within a week's time from written orders from the Engineer-in-charge to do so.

19.2.2 The steel reinforcement shall be brought to the site in bulk supply of 10 tones or more as decided by the Engineer-in-charge.

19.2.3 The steel reinforcement shall be stored by the contractor at site of work in such a way as to prevent distortion and corrosion and nothing extra shall be paid on this account. Bars of different sizes and lengths shall be stored separately to facilitate easy counting and checking.

19.2.4 For checking nominal mass, tensile strength, bend test, re-bend test etc., specimen of sufficient length shall be cut from each size of the bar at random at frequency not less than that specified below:

Size of bar	For consignment below 100 tones	For consignment over 100 tones
Under 10 mm dia	One sample for each 25 tones or part thereof.	One sample for each 40 tones or part thereof.
10 mm to 16 mm dia	One sample for each 35 tones or part thereof	One sample for each 45 tones or part thereof.
Over 16 mm dia	One sample for each 45 tones or part thereof	One sample for each 50 tones or part thereof.

19.2.5 The contractor shall supply free of charge the steel required for testing. The cost of tests shall be borne by the contractor.

19.2.6 The actual issue and consumption of steel on work shall be regulated and proper accounts maintained as provided in Clause 6 of the contract. The theoretical consumption of steel shall be worked out as per procedure in Clause 6 of the contract and shall be governed by conditions laid therein.

19.2.7 Steel brought to site and steel remaining unused shall not be removed from site without the written permission of the Engineer-in-charge.

**20 Sales Tax, Income Tax, Water charge & Labour cess on the works contract, if applicable will be deducted according to rules prevailing in Utrkhand.**

**21 Contractor shall follow the security norms of the institute such as prior permission for entering in the institute on a given performa, police verification of the laborers etc.**

**22. No Running amount bill shall be paid for the work till the applicable labour license, registration with EPFO, ESIC to the submitted by the contractor to the concerned Engineer-in-charge.**

**23. The contractor shall pay service tax, if applicable to the relevant authorities and deposit the copy of receipt with the respective R/A bills.**

**24. ITR of the last 3 years to be submitted with the application.**

**25. Annual turnover to be submitted with the application.**